

BLUE RIDGE COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

May 13, 2019 – 5 p.m.

Transylvania County Campus, Straus Building, Room 140

AGENDA

- I. Welcome, Call to Order and Recognition of Guests.....John B. "Chip" Gould, Chairman
 - Ethics Statement
 - Resolution of Appreciation: Connetsee Falls Student Scholarship
 - Study Abroad: Update on Cuba Trip
- II. Approval of Agenda (**action required**).....Chip Gould
- III. Approval of Consent Agenda (**action required**).....Chip Gould
 - a. March 11, 2019 Board Meeting Minutes: regular session
 - b. March 11, 2019 Board Retreat Minutes
 - c. March 19, 2019, Special Called Meeting Minutes
 - d. Policies and Procedures
 - 3.3.3 Contract Non-Renewals and Resignations 3.5.1 Nepotism
 - 3.8.1 Salary Plan 3.9.6 Worker’s Compensation
 - 3.11.1 Employee Code of Conduct 3.11.1.1 Arrests and Convictions
 - 3.11.2 Disciplinary Action, Suspension and Dismissal 3.11.3 Right of Appeal
 - 3.12.1 Employee Grievance 3.15.1 Unlawful Discrimination and Harassment
 - 3.19.1 Sexual Harassment and Violence
 - e. Perkins Audit
 - f. Approval of Perkins Federal Allotment for 2019-20
 - g. New Employees
 - h. Requests for Use of Alcohol at Events
- IV. Committee Reports
 - a. Facilities Committee.....Richard G. "Duke" Woodhull, Chair
 - Schedule of Capital Projects and Schedule of Major Capital Projects
 - Use of Design Professional Services
 - Event Facility Assessment
 - Henderson County Capital Budget Requests
 - Approval for Board Chairman to direct staff to move forward with surveys, easements or other items to support Henderson County Capital Budget Projects (**action required**)
 - Transylvania County Campus Discussion
 - b. Finance and Investment Committee.....Kelly Leonard, Chair
 - Financial Update as of March 31, 2019, including College Collections Summary
 - Approval of Write-Offs of Delinquent Accounts Receivable and Student Loans (**action required**)
 - Authorization for Normal Operating Expenses for 2019-20 (**action required**)
 - Approval of President’s Blanket Travel Authorization for 2019-20 (**action required**)
- V. College Reports
 - a. President’s Report.....Laura B. Leatherwood
 - b. Blue Ridge Community College Educational Foundation Report.....Ann F. Green
 - c. Student Government Association Report.....Lilly Blankenship
- VI. Old Business.....Chip Gould
 - a. Board Retreat
- VII. New Business.....Chip Gould
 - a. Annual Board of Trustees Self-Evaluation – **responses due by May 27, 2019**
 - b. Board of Trustees Interest Form – **responses due by May 23, 2019**
- VIII. Closed Session: "I move to go into closed session pursuant to G.S. 143-318.11(a)(1), to prevent the disclosure of confidential personnel information pursuant to G.S. 115D-27, and 318.11(a)(3), to present disclosure of confidential attorney-client communications."
- IX. Comments by Board Members and Adjournment

Reminders: Appreciation Breakfast, May 22, 2019, 7:45 a.m., Blue Ridge Conference Hall

Trustees and Foundation Directors Social, July 10, 2019, 5:30 p.m., Hendersonville Country Club

Next Board meeting date: July 8, 2019, 5 p.m., Henderson County Campus, Patton Building, Room 150